# Meeting Minutes

1. **Photography Contest** – Discussed how winners would be announced, current top 3 photos, and how prizes would be chosen and distributed
2. **Website** – Adrienne Buka joined to do a run through of the website and what updates are needed. Discussed rearranging google drive website folder to mimic website folders so Adrienne could easily see what to add to the website. Made list of items still needed for website content. Tentative go-live date near next meeting March 10th.
3. **Keep Leet Neat –** we were contacted by Andy Wanto to partner with Leet Twp Public Works for Keep Leet Neat. Leet Twp will provide gloves, vests, garbage bags and all trash pickup. They will run the cleanup and coordinate where the volunteers will go. BSCWA will participate, spread the word and try to recruit more volunteers
4. **Upcoming event planning** – Upcoming events include: Litter cleanup March 19th, rain date March 20th 2022. Opening Day of trout April 2nd. Keep Leet Neat April 23rd, 10-1. Les suggested to share events on Economy Neighbors Facebook site, which his family has access to post for us
5. **Grant update** – Discussed grant status and press release. ALT has not responded if grant funds have been received yet. Working on press release and adding to website
6. **Membership and Newsletter –** Les suggested having a way for people to become members on our new website, to include volunteer information, mailing lists, member stickers, etc. Adrienne is looking into a way to sign up for newsletters/membership via squarespace lists.
7. **Board membership:** Discussed changing Darci Saracco’s membership position from Secretary to Treasurer for official purposes
8. **Attendees** – Adrienne Buca, Mark Fedosick, Les Kotouch, Darci Saracco, Katie Stanley
9. **Next meeting:** March 10th, 7:00 via Zoom

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| Action Items | Owner(s) | Deadline | Status |
| Post photo contest winners | Katie | 2/11 |  |
| Updates to website | Adrienne | 3/10/ongoing |  |
| Rearrange website folder in google drive | Katie | 3/1 |  |
| Make a list of projects with small overview description | Team | 3/10 |  |
| Grant press release | Katie/Mark | TBD | Mark to provide sample press release and Trib contact |
| Make list of events with dates | Darci | 3/1 |  |
| Add pictures to folders in google drive for website gallery | Darci | 3/1 |  |
| Create Facebook poll/post about litter cleanup or areas of concern | Darci | 2/15 |  |
| Donation and photo contest thank you letters | Darci | 2/25 |  |
| Provide list of donor email or mailing addresses, grant fund deposit update, ask if recommendations from watershed plan can be shared publicly | Katie/ALT | TBD |  |
| Read through conservation plan for future Facebook posts and volunteer opportunities | Darci/Team | Ongoing |  |
| Meet with ALT about Heron rookery | Darci | TBD? |  |